

Application Form for Short Courses



Please use this application form for all UHOVI bite-sized and short courses.
Remember to complete the application form in full using black ink and CAPITAL letters.

Course	
Course title _____	Location _____
Where did you first hear about this course? _____	

Personal Details
Title Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/>
Male <input type="checkbox"/> Female <input type="checkbox"/>
Date of birth Day <input type="checkbox"/> <input type="checkbox"/> Month <input type="checkbox"/> <input type="checkbox"/> Year <input type="checkbox"/> <input type="checkbox"/>
Surname/Family Name _____
First Name(s) _____
Permanent Home Address _____ _____
Postcode _____
Telephone number (including area code) _____
Mobile telephone number _____
Email address _____

Further Details
Country of birth _____
Country of permanent residence _____
Nationality _____
If you were born outside the European Union please give the date of first entry into the UK Day <input type="checkbox"/> <input type="checkbox"/> Month <input type="checkbox"/> <input type="checkbox"/> Year <input type="checkbox"/> <input type="checkbox"/>
Are you a Welsh speaker? Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you taken a UHOVI course previously? Yes <input type="checkbox"/> No <input type="checkbox"/> Please give details _____
Have you ever applied for a UHOVI bursary? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please provide course name and date taken _____

Qualifications Please list your qualifications (including professional), giving your highest first.					
School/ College/ University	Qualification e.g. A level, NVQ, GCSE	Subject(s)	Month/ Year	Result/Grade (Indicate if waiting for result)	Employer postcode

Employment Information Please give details of any employment/work experience which may support your application.				
Start Date	End Date	Employer Name and Address	Postcode	Job title

Additional Information

Please use this area to provide any further information to support your application.

Disability

UHOVI is committed to supporting all learners so we'll try to meet your needs wherever possible. The information provided in this application will help us to do this. If you regard yourself as having a disability, learning difficulty (including dyslexia) or a health issue which may affect your study, please give details below.

Criminal Convictions

Do you have any criminal convictions? Yes [] No []

Declaration

I declare that, to the best of my knowledge, the information I have given on this form is true, complete and accurate. I consent to the University of Glamorgan and/or the University of Wales, Newport processing the data I have disclosed for the purpose of providing educational services and for any other legitimate purpose as prescribed by the Data Protection Act 1998.

Signature _____
Date _____

Ethnicity

- [] White - British
[] White - Irish
[] Other White Background
[] Black/Black British - African
[] Black/Black British - Caribbean
[] Other Black Background
[] Asian/Asian British - Indian
[] Asian/Asian British - Pakistani
[] Asian/Asian British - Bangladeshi
[] Other Asian Background
[] Chinese
[] Middle Eastern
[] Mixed - White/Black/African
[] Mixed - White/Black Caribbean
[] Mixed - White/Asian
or Other (please state) _____

Checklist

- [] Have you completed all sections of the application form?
[] Have you remembered to sign and date the form?

Please return your completed application form to:
UHOVI, Crownford House, Swan Street,
Merthyr Tydfil CF47 8ES
If you require any further help or advice concerning your application, please contact UHOVI, telephone: 0800 1223 220 or email: enquiries@uhovi.ac.uk

For institution use only

Date received [][] / [][] / [][]
Assessment: Yes [] No []
Interview: Date [][] / [][] / [][] Time [][] : [][]
Interviewer _____
Offered course _____
Offer conditions _____
Date of offer _____
Signed _____
Date _____